**Interview Handout**

* **By phone, by mail, or in person request an interview, and set it up at a time that is convenient for the interviewee.**
* **Based on your research into available sources (printed or online), make up a list of questions to ask. Make a point of asking questions that require more than a yes or no response: the interviewer should get the interviewee to comment in detail.**
* **Arrive on time for the interview.**
* **Throughout, act patiently and politely. Do not argue with anything your interviewee says.**
* **Ask the interviewee if you can take notes or record the interview.**
* **Follow your prepared questions, but be willing to go off in other directions if something the interviewee says intrigues you. That is, listen carefully, and ask follow-up questions that occur to you on the spot.**
* **As soon as the interview is over, review your notes to see if they make sense. Then summarize them in writing. If you have further questions about what someone said, get back in touch quickly and politely.**
* **Make a phone call or send a note thanking the interviewee for his or her time and insights. Offer a copy of your finished report to the interviewee.**

**Brainstorm with students the kinds of questions appropriate to ask veterans of the Korean War. Questions might touch, for example, on the following topics:**

* **How the veteran got involved in the war**
* **What the veteran's job was**
* **If the veteran saw action**
* **How the experience of war compares to one's expectations of war**
* **Good memories and bad memories of the war**
* **With hindsight, what the veteran wishes he or she had done differently in the Korean War**